



## Fairway Crematory

Located in Fairway Garden of Memories Cemetery, Inc. Highway 16 West  
386 North Maple Street-Van, Texas 75790  
Phone: (903) 963-8831 \* Fax: (903) 963-8325

*Revised 5/2009*

### **“CREMATORY” POLICIES, PROCEDURES, AND REQUIRMENTS**

Cremation will take place only after all of the following conditions have been met.

- 1) Any scheduled ceremonies or viewings have been completed.
- 2) 48 hours have transpired since death occurred or a JP/ME has waived the 48 hours in writing.
- 3) Civil and medical authorities have issued all required permits.
- 4) All necessary authorizations have been obtained, and no objections have been raised.

All cremations are performed individually. Fairway Crematory will only place the human remains of one individual in the cremation chamber at a time. Exceptions are only made in the case of close relatives, and then only with the prior written instructions of the Authorizing Agent.

#### **Caskets / Containers**

Fairway Crematory requires either a casket or an alternative cremation container for cremation. If an alternative container is provided it must meet the following standards: 1) be composed of readily combustible materials suitable for cremation; 2) be able to be closed to provide a complete covering for the human remains; 3) be resistant to leakage or spillage; 4) be sufficient for handling with ease; and 5) be able to provide protection for the health and safety of crematory personnel. Fairway Crematory will not normally open the container but we are authorized to inspect the container, including opening if necessary, if suspicion arises or if there is leakage or damage. In the event of leakage, damage or suspicion, Fairway Crematory will contact the contracted funeral establishment. Many caskets that are comprised primarily of combustible materials also contain some exterior parts, e.g., decorative handles or rails, that are not combustible and that may cause damage to the cremation equipment. Many State environmental authorities do not allow the combustion of any plastic materials. Fairway Crematory, at its sole discretion, reserves the right to remove these materials, whether combustible or not prior to cremation and to discard them with similar materials from other cremations and other refuse in a non-recoverable manner. Fairway Crematory strongly discourages the purchase of metal caskets for cremation; as such caskets are inappropriate for the cremation equipment. If such a casket is purchased and delivered Fairway Crematory, the Authorizing Agent understands and consents to the fact that Fairway Crematory, at its sole discretion, reserves the right to take any or all of the following steps to facilitate the cremation: to remove the casket lid prior to cremation, to prop the casket lid open during cremation, to cut an additional opening in the casket. The Authorizing Agent also understands and consents to the fact that following the cremation the remnants of the metal casket shell will be manually or mechanically reduced in size so that they may be discarded in an economical manner with similar materials from other cremations and other refuse in a non-recoverable manner and that any metal salvage value will be used to offset the cost involved.

#### **The Cremation Process**

Cremation is performed to prepare the decedent for memorialization. Cremation is carried out by placing the decedent in a casket or other container and then placing the casket or container into a cremation chamber or retort, where they are subjected to intense heat and flame. Through the use of a suitable fuel, incineration of the container and contents is accomplished by raising the temperature substantially. After approximately two hours (some more, some less), all substances are consumed, except bone fragments, residue from the container, and metal as the temperature is not sufficient to consume them. Dental gold and silver are often oxidized in the cremation process and will be dispersed throughout the cremated remains, but are sometimes detectable like other, more durable metals.

Due to the nature of the cremation process any personal possessions or valuable materials, such as dental gold or jewelry (as well as any body prostheses or dental bridgework) that are left with the decedent and not removed from the container prior to cremation will be destroyed or will otherwise not be recoverable.

Following a cooling period, the cremated remains, normally weighing several pounds are then swept or raked from the cremation chamber. Fairway Crematory makes a reasonable effort to remove all of the cremated remains from the cremation chamber; it is impossible to remove all of them, as some dust and other residue from the process are always left behind. In addition, while every effort will be made to avoid commingling, inadvertent or incidental commingling of minute particles of cremated remains from the residue of previous cremations are always a possibility.

After the cremated remains are removed from the cremation chamber, all non-combustible materials (insofar as possible), such as bridgework, body prostheses, and materials from the casket or container, such as hinges, latches, staples, etc., will be separated and removed from the human bone fragments by visible and magnetic selection and will be disposed of by Fairway Crematory with similar materials from other cremations in a non-recoverable manner and that any salvage value will be used to offset the cost involved.

When the cremated remains are removed from the cremation chamber, the skeletal remains often contain recognizable bone fragments. After the bone fragments have been separated from the other material, they will then be mechanically processed (pulverized), which includes crushing or grinding and incidental commingling of the remains with the residue from the processing of previously cremated remains, into granulated particles of unidentifiable dimensions, virtually unrecognizable as human remains, prior to the placement into the designated container.

#### **Urns/ Temporary Containers**

After the cremated remains have been processed, they will then be placed in the designated urn or container. Fairway Crematory will make a reasonable effort to put all of the cremated remains in the urn or temporary container, with the exception of dust or other residue that may remain on the processing equipment.

Fairway Crematory advises that, in the case of an adult cremation, the urn be a minimum size of 200 cubic inches. In the event the urn or other container selected is insufficient to accommodate all of the cremated remains, the excess will be placed in a separate receptacle. The separate receptacle will be kept with the primary receptacle and handled according to the disposition instructions on page 3 of this form.

Fairway Crematory will place the cremated remains in a container consisting of a plastic bag placed within a plastic urn placed within a cardboard mailer or placed in an urn provided by family, and handled according to the disposition instructions on page 3 of this form.

#### **Witnessing Cremation**

Witnessing of placement of the decedent into the cremation chamber is welcomed. Fairway Crematory allows witnessing only in the morning of the scheduled day and the Authorizing Agent must read and agree to Witness Rules and Regulations and complete a Witness Authorization Form which will also confirm and approve the scheduled day, time and fee of witnessing.

#### **Final Disposition**

Fairway Crematory does not offer scattering as a service. It is the responsibility of the Authorizing Agent to arrange for final disposition of the cremated remains. Fairway Crematory will ship via Registered or Express Mail directly to Authorizing Agent or to the contracted funeral establishment, or release, in person, to the Authorizing Agent or contracted funeral establishment. If said Authorizing Agent has not claimed the cremated remains by the 121<sup>st</sup> day following the date of cremation, Fairway Crematory will exercise its right to dispose of the cremated remains in a recoverable manner in accordance with Sec. 716.052, Texas Health and Safety Code. If Fairway Crematory does exercise its right to dispose of the unclaimed cremated remains and an Authorizing Agent wishes to have the cremated remains recovered, they must submit a request to recover with proof of kinship and pay a recovery fee.



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## AUTHORIZATION FOR CREMATION AND DISPOSITION

*Revised 5/2009*

**NOTICE:** This is a legal document. Please read all information carefully before signing as it contains important provisions concerning cremation. Cremation is an irreversible and final decision.

Name of Decedent: \_\_\_\_\_ Date of Death: \_\_\_\_\_ Time of Death: \_\_\_\_\_ am / pm  
(Hereinafter referred to as the "Decedent")

Age: \_\_\_\_\_ Sex: F / M County of Death: \_\_\_\_\_ Funeral Establishment: \_\_\_\_\_  
(Hereinafter referred to as the "Funeral Establishment")

Name of Certifier: \_\_\_\_\_ Title(circle) Physician Justice of the Peace Medical Examiner  
*NOTE: A JP/ME AUTHORIZATION IS **REQUIRED ON ALL** JP/ME CASES or any case to be cremated within 48 hours of the Time of Death.*

Authority of Authorizing Agent

I/We, the undersigned, certify, warrant and represent that I/We have the full legal right and authority, and know of no living person who has a superior or equal priority right, to authorize the cremation, processing and disposition of the remains of the Decedent. If another person has a superior or equal priority right to authorize cremation, I/we have made all reasonable efforts but failed to contact that person and believe the person would not object to the cremation; and I/we agree to indemnify and hold harmless the Funeral Establishment and Fairway Crematory for any and all liability arising from performing the cremation without the person's authorization.

I/We hereby request and authorize the Funeral Establishment to take possession of and make arrangements for the cremation of the Decedent at Fairway Crematory. I/We understand that the services and obligations of Fairway Crematory shall be fulfilled when the cremated remains of the Decedent are released from the Crematory in the manner designated below. (Please check one)

Initials of AA \_\_\_\_\_

#1) Release to Authorized Person: \_\_\_\_\_ Relationship \_\_\_\_\_

Mailing of Cremated Remains

Delivery of cremated remains via USPS, Registered Mail with Return Receipt. Authorizing Agent agrees to assume all liability that may arise from such shipment, and to indemnify and hold harmless Fairway Crematory and Funeral Establishment from any and all claims related to shipment.

#2) Ship via Registered Mail to: \_\_\_\_\_  
(Name of Individual or Funeral Establishment to receive cremated remains)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Has the Authorizing Agent(s) arranged for a viewing or service with the Decedent present before cremation? Yes / No

If so, the date and time of the viewing or service: (Date) \_\_\_\_\_ (Time) \_\_\_\_\_ am / pm

Manner of permanent disposition of cremated remains, if known: \_\_\_\_\_

Services or viewings may also be performed at Fairway Crematory at an additional fee.  
It is highly advised to not set a post cremation memorial service time, with the intent of having the cremated remains present, until the cremated remains are within your possession as Fairway Crematory is authorized to perform cremation upon receipt of human remains, at its discretion and according to its own time schedule, as work permits, without obtaining further authorization or instructions.

**NOTICE TO THE AUTHORIZING AGENT:** Following the cremation, the Crematory will arrange for the return of the cremated remains to the contracted Funeral Establishment. The authorizing agent assumes responsibility for the final disposition of the cremated remains. The crematory may release to the authorizing agent, in person, the cremated remains of the Decedent, ship the cremated remains to the authorizing agent or any other person(s) approved by the authorizing agent, given an address is provided on the cremation authorization form, or dispose of the cremated remains in accordance with Sec. 716.052, Texas Health and Safety Code, not earlier than the 121<sup>st</sup> day following the date of cremation if the cremated remains have not been claimed by said authorizing agent.

Initials of AA \_\_\_\_\_

